

**THE K.N.S.B.L ARTS &
COMMERCE COLLEGE,
KHERALU**



IQAC Meetings

MINUTES & RESOLUTIONS BOOK

YEAR: 2024-25



THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU

Meeting & Resolution of IQAC – 2024-25

Minutes of the IQAC-1ST meeting held at Language Lab on 1st July-2024 at 11.00 AM.

Members present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
3. Prof. K.B. Patel (Member)
4. Prof. Dr. K.D. Rathwa (Member)
5. Prof. Dr. R.K. Patel (Member)
6. Prof. Dr. V.M. Parmar (Member)
7. Prof. S.P. Prajapati (Member)
8. Prof. Dr. M.P. Vyas (Member)
9. Prof. Dr. Hiral Patel (Member)
10. Prof. Dr. Harshad Chaudhari (Member)
11. Shree Girish Kapadiya (Librarian)
12. Shree M.M. Mansuri (Representative from Administrative Staff)



Members Absent:

1. Shree Ramsingbhai Chaudhari (Representative of Managing Committee)
2. Shree Devgiri Goswami (Representative from Parents Association)
3. Shree Sureshbhai P. Patel (Industrialist)
4. Dr. Harshadbhai Vidya (Community Representative)
5. Prof. Dr. Nareshbhai Chaudhari (External Expert)
6. Prof. Maheshbhai Chaudhari (External Expert)
7. Shri Dharmik Sathvara (Representative from Alumni Association)
8. Mr. Karanpuri K. Bava (Representative from Students)
9. Miss Prexa S. Patel (Representative from Girls Students)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To welcome the newly appointed members of IQAC.

- The IQAC coordinator welcomed the newly appointed members appointed by the Principal.

Agenda Item 2: To read and approve the resolutions of the previous Meeting

- The IQAC coordinator read the minutes of earlier meeting and it is unanimously passed by the members.

Agenda Item 3: To review results of last academic year 2023-24 of UG and PG.

- The committee reviewed the University Exam results of UG and PG Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The committee also gave

valuable suggestions for further improvement. It has also been decided to analyze the course outcome of all programmes for further improvement of results.

Agenda Item 4: To review progress of the institution during last academic year 2023-24 .

- The IQAC revised the progress of institution during academic year 2023-24 and expressed satisfaction over the work done by the institution. It is also decided to involve students in more skilled based activities, Conferences and Add-on courses.

Agenda Item 5: To prepare and submit AQAR 23-24.

- The committee reviewed the activities and achievement of the institution for the academic year 2023-24. The committee decided to collect the necessary data and documents for AQAR, analyze it, prepare an annual report for year 2023-24 and submit it online in time.

Agenda Item 6: To organize co-curricular & extracurricular activities for students.

- The committee reviewed the activities of institution for the academic year 2023-24, the IQAC decided to increase the co-curricular & extracurricular activities during current year.

Agenda Item 7: To review the newly introduced GCAS online admission process by Govt. of Gujarat

- The committee discussed on GCAS system introduced by the Govt. of Gujarat. Those who have passed HSC exam must be registered on GCAS and filled their forms on GCAS portal. System running smoothly. IQAC coordinator gave brief introduction of GCAS. The committee was satisfied and made suggestions to take help of more teachers for registration process.

Agenda Item 8: To plan Induction programme for newly admitted student.

- The committee discussed on probable date for Induction Programme and decided to plan Induction programme when BA and BCom Semester 1 admission process is being over. Probable date would be in the end of July.

At the end of the meeting IQAC suggested the faculty members to cooperate during the entire upcoming year.

The meeting was concluded with vote of thanks.

Date: 1/7/2024

Place: Kheralu


Co-Ordinator / Chairman
IQAC
The K.N.S.B.L Arts & Commerce
College, Kheralu, Dist. Mehsana.





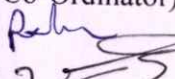


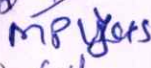

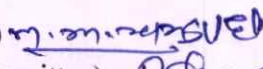

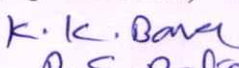
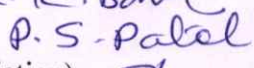
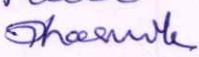

Principal
The K.N.S.B.L. Arts &
Commerce College
Kheralu

THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU

Meeting & Resolution of IQAC – 2024-25

Minutes of the IQAC- 2nd meeting held at Language Lab on 23rd September, 2024 at 11.30 AM.

Members present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee) 
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator) 
3. Prof. Dr. R.K. Patel (Member) 
4. Prof. Dr. V.M. Parmar (Member) 
5. Prof. S.P. Prajapati (Member) 
6. Prof. Dr. M.P. Vyas (Member) 
7. Shree Girish Kapadiya (Librarian) 
8. Shree M.M. Mansuri (Representative from Administrative Staff) 
9. Shree Ramsingbhai Chaudhari (Representative of Managing Committee) 
10. Mr. Karanpuri K. Bava (Representative from Students) 
11. Miss Prexa S. Patel (Representative from Girls Students) 
12. Shri Dharmik Sathvara (Representative from Alumni Association) 

Members Absent:

1. Prof. K.B. Patel (Member)
2. Prof. Dr. K.D. Rathwa (Member)
3. Prof. Dr. Harshad Chaudhari (Member)
4. Shree Devgiri Goswami (Representative from Parents Association)
5. Shree Sureshbhai P. Patel (Industrialist)
6. Dr. Harshadbhai Vidya (Community Representative)
7. Prof. Dr. Nareshbhai Chaudhari (External Expert)
8. Prof. Maheshbhai Chaudhari (External Expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To read and approve the resolutions of the previous Meeting

- The coordinator read the minutes of previous meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To organize National Seminar / Conference in college

- The committee discussed the point and resolved that the department of Gujarati and Hindi will organise national seminar / conference in our college. The HoD of both the department given responsibility to draft and prepare proposal on their topics and discuss with IQAC coordinator and send it to Gujarat Sahitya Academy, Gandhinagar for financial assistance.

Agenda Item 3: To review the teaching and evaluation of students.

- The committee reviewed educational work carried out by the teachers. The Committee satisfied with the academic work and co-curricular activities carried out by the staff according to the schedule of the first term. It has also been suggested to teachers for more using ICT aids in teaching.



Agenda Item 4: To organize cybercrime awareness programme.

- The committee decided to organise cybercrime awareness programme for faculties and students. The responsibility is given to Prof.Dr.Sanjay Chaudhari to invite expert from police department or any expert from bank.

Agenda Item 5: Enrich library by adding new reference books/journals/periodicals/e-resources.

- After careful discussion the committee feels the importance of library and resolved to add numbers of books and reference books and continue the subscription of important journals/periodicals and magazines in the library. The responsibility is given to librarian shri G M Kapadiya.

Agenda Item 6: To plan and organize 'Karate Coaching' for girls' students

- The IQAC unanimously resolved to organise Karate Coaching for girls students of the college. The Chairperson of CWDC is given the responsibility to make necessary arrangement and invite police seva setu group for training.

Agenda Item 7: MOU with Pratham Infotech Foundation for IBM skill build training.

- The Principal gave the details of Pratham Infotech Foundation and IBM company and after discussion, it has been unanimously decided to make MoU with Pratham Infotech Foundation to provide intensive training to students on different skills.

Agenda Item 8: To arrange training workshop for staff training.

- It is unanimously decided to provide intensive training to staff for becoming ICT enabled and encourages them to use more AV aids and make teaching process more interesting.

The meeting was concluded with vote of thanks.

Date: 23/09/2024

Place: Kheralu


Co-Ordinator / Chairman
IQAC
The K N S B L Arts & Commerce
College, Kheralu, Dist. Mehsana.





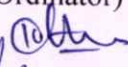

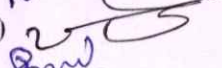

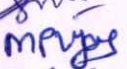


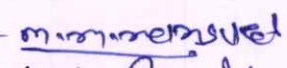
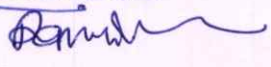
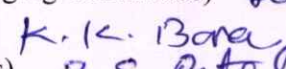
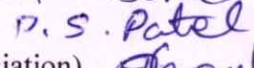
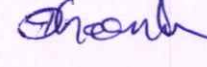

Principal
The K.N.S.B.L. Arts &
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Kheralu

THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU

Meeting & Resolution of IQAC- 2024-25

Minutes of the IQAC- 3rd meeting held at Principal's office on 9th January, 2025 at 12.45 PM.

Members present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee) 
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator) 
3. Prof. Dr. K.D. Rathwa (Member) 
4. Prof. Dr. R.K. Patel (Member) 
5. Prof. Dr. V.M. Parmar (Member) 
6. Prof. S.P. Prajapati (Member) 
7. Prof. Dr. M.P. Vyas (Member) 
8. Shree Girish Kapadiya (Librarian) 
9. Prof. Dr. Harshad Chaudhari (Member) 
10. Shree M.M. Mansuri (Representative from Administrative Staff) - 
11. Shree Ramsingbhai Chaudhari (Representative of Managing Committee) 
12. Mr. Karanpuri K. Bava (Representative from Students) 
13. Miss Prexa S. Patel (Representative from Girls Students) 
14. Shri Dharmik Sathvara (Representative from Alumni Association) 

Members Absent:

1. Prof. K.B. Patel (Member)
2. Shree Devgiri Goswami (Representative from Parents Association)
3. Shree Sureshbhai P. Patel (Industrialist)
4. Dr. Harshadbhai Vidya (Community Representative)
5. Prof. Dr. Nareshbhai Chaudhari (External Expert)
6. Prof. Maheshbhai Chaudhari (External Expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To review and confirm the minutes of the last meeting

- The coordinator read the minutes of previous meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To organize CWDC programme / workshop on beauty care.

- The IQAC committee discussed the topics suggested and resolved that one week workshop will be organised on beauty care so that girls can generate some income from it. The CWDC chairperson is given responsibility to invite Shakti Manch Foundation to handle that workshop.

Agenda Item 3: To organize a lecture on Cervical Cancer awareness programme under CWDC.

- The committee decided to arrange cervical cancer awareness lecture for girls students. The CWDC is given responsibility to invite expert and make necessary arrangement for the lecture.



Agenda Item 4: To prepare academic calendar for the next year 2025-26

- The Committee gave responsibility to IQAC Coordinator for preparing the academic calendar for the year 2025-26.

Agenda Item 5: To discuss the online Admission Process and Fee collection for the next academic year.

- The IQAC discussed and expressed satisfaction over new online admission process and Fee collection done successfully through Office Management Software.

Agenda Item 6: To plan annual function and prize distribution ceremony

- The committee discussed and resolved that as per last year annual function and prize distribution ceremony will be organised in the college. The Cultural, NSS, NCC and Sports Committee will make necessary arrangement.

Agenda Item 7: To organize NSS annual camp

- The committee decided to organise NSS annual camp. The programme officer is given responsibility to finalise village for annual camp. It is also decided to organise various programmes like cleanliness movement, deaddiction, child care, etc. in that village.

Agenda Item: To organize inter collegiate ball badminton competition in our college.

- The Committee discussed on the point and decided to organise inter collegiate Ball Badminton competition in our college. Prof.Dr.Mehul Jayswal is given responsibility to draft proposal to the Hemchandracharya North Gujarat University in next week and after confirmation of the University the competition will be held at our college.
- The meeting was concluded with vote of thanks.

Date: 9/1/2025

Place: Kheralu


Co-Ordinator/Chairman
IQAC
The K.N.S.B.L. Arts & Commerce
College, Kheralu, Dist. Mehsana.





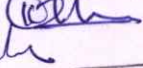
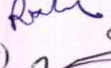



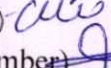

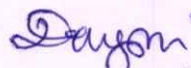
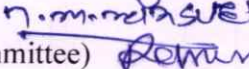
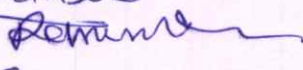
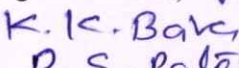
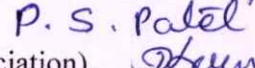
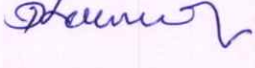

Principal
The K.N.S.B.L. Arts &
Commerce College
Kheralu

THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU

Meeting & Resolution of IQAC – 2024-25

Minutes of the IQAC- 4th meeting held at Language Lab on 17th April, 2024⁵ at 11.00 AM.

Members present:

15. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee) 
16. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator) 
17. Prof. Dr. K.D. Rathwa (Member) 
18. Prof. Dr. R.K. Patel (Member) 
19. Prof. Dr. V.M. Parmar (Member) 
20. Prof. S.P. Prajapati (Member) 
21. Prof. Dr. M.P. Vyas (Member) 
22. Shree Girish Kapadiya (Librarian) 
23. Prof. Dr. Harshad Chaudhari (Member) 
24. Shree Devgiri Goswami (Representative from Parents Association) 
25. Shree M. M. Mansuri (Representative from Administrative Staff) 
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27. Mr. Karanpuri K. Bava (Representative from Students) 
28. Miss Prexa S. Patel (Representative from Girls Students) 
29. Shri Dharmik Sathvara (Representative from Alumni Association) 

Members Absent:

7. Prof. K.B. Patel (Member)
8. Shree Sureshbhai P. Patel (Industrialist)
9. Dr. Harshadbhai Vidya (Community Representative)
10. Prof. Dr. Nareshbhai Chaudhari (External Expert)
11. Prof. Maheshbhai Chaudhari (External Expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To read the processing of the last meeting and get approved.

- The coordinator read the minutes of previous meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To discuss about the preparing the prospectus of the institution for the year 2025-26

- College issues its prospectus and receives feedback of the students also. College gives the prospectus of the institution to the students at the time of their admission. The prospectus contains all the details of the college which helps the students to get acquainted with the institute and keep them updated. Keeping the view of discussion, the committee decided to prepare prospectus of the institution and Dr.Hiral Patel was given responsibility to manage it.



Agenda Item 3: To resurface and leveling of the college ground.

- After discussion it was resolved that Principal will propose this matter to the Managing Committee and get approval from them. After approval of the Managing Board the Play Ground will be resurfaced.

Agenda Item 4: To handover the responsibility regarding the feedback analysis of faculties and institution.

- After discussion, the committee resolved to give responsibility of analysis of feedback to Dr. Priyanka Patel and Shree Mahmmad Mansuri.

Agenda Item 5: To evaluate the Saptdhara activities, cultural, sports and extension activities performed by the institution during the entire year.

- The committee evaluated all activities and satisfied with the work done during the entire year. The committee also decided to keep all activities in next year to develop the inner talent of the students. Various competitions and cocurricular activities would be arranged in college

Agenda Item 6: To review the subject related activities.

- The committee reviewed subject related activities done by teachers in their classes in different semester like group discussion, quiz, spelling competition, poetry recitation, essay writing, etc. and satisfied with it.

Agenda Item 7: Any other matter with the permission of the chair.

---None---

IQAC Committee and Principal discussed all the matters mentioned in agenda in today's meeting and approved it unanimously.

The meeting was concluded with vote of thanks.

Date: 17/4/2025

Place: Kheralu


Co-Ordinator / Chairman
IQAC
The K.N.S.B.L Arts & Commerce
College, Kheralu, Dist. Mehsana.




Principal
The K.N.S.B.L. Arts &
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