THE K.N.S.B.L ARTS & COMMERCE COLLEGE, KHERALU

IQAC Meetings

MINUTES & RESOLUTIONS BOOK

YEAR: 2022-23



THE KNSBL ARTS AND COMMERCE COLLEGE KHERALD Meeting & Resolution of IQAC – 2022-23

Minutes of the IQAC – 1^{ST} meeting held at Principal's chamber on 25^{th} July-2022 at 11.00 AM.

Members present:

- 1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
- 2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
- 3. Prof. K.D. Rathwa (Member)
- 4. Prof. Dr. R.K. Patel (Member)
- 5. Prof. Dr. V.M. Parmar (Member)
- 6. Prof. S.P. Prajapati (Member)
- 7. Prof. Dr. Haresh Chaudhari (Member) Howard
- 8. Shri Girish Kapadiya (Librarian)
- 9. Shri Sureshbhai M. Prajapati (Representative from Administrative Staff)
- 10.Shri Devgiri Goswami (Representative from Parents)
- 11. Dr. Harshadbhai Vidya (Community Representative) Hopelay
- 12. Ms. Dhruvi D. Limbachiya (Representative from Girls Students) To Limbachiya

Absent Members:

- 1. Prof. K.B. Patel (Member)
- 2. Prof. Dr. M.P. Vyas (Member)
- 3. Mr. Aftabkhan Yasinkhan Baloch (Representative from Students)
- 4. Shri Laljibhai Chaudhari (Representative of Managing Committee)
- 5. Shri Himanshu Patel (Representative from Alumni)
- 6. Shiri Sureshbhai P. Patel (Industrialist)

The following matters were taken up at the meeting and the resolution passed.

- 1) To read the proceeding of the last meeting and got approved. The minutes of the last meeting were read over and approved.
- 2) The University results are satisfactory but it was discussed to achieve better result, it is recommended to the principal to direct the HODS of concern departments. It Was unanimously resolved to follow the instruction.

3) To send the essential dates and procedure, the responsibility of filling as GSIRF and NIRF is given to IQAC team. It was unanimously resolved to follow that both the initiatives would be done in time.

- 4) It is unanimously resolved that, after analyzing the feedback of the Students, Principal and HoDs of concerned departments will take action and Steps regarding the suggestions and demands of the Students.
- 5) All the concerned committees and Faculties are given direction to prepare their academic calendar as well to plan the co-curricular and extracurricular activities. So the institution can follow the university calendar and manage all the essential programs during the entire year. It was unanimously resolved to follow the instruction.
- 6) Regarding Students welfare, the concerned coordinators of various Committees are given responsibilities to arrange programs such as Finishing School, Employment Training programs, Health Awareness programs in the benefit of students as well as the society. It was unanimously resolved to follow the instruction.
- 7) As the tradition of the institution, new students are welcomed in the beginning of the term through the 'Welcome Day' and 'Induction Programme'. This program helps the new students to get acquainted with the institution, their faculties and senior students as well as the rules and regulations of the college. It was unanimously resolved to plan 'Welcome Day' and 'Induction Programmee' in the following month.

At the end of the meeting IQAC suggested the faculty members to cooperate during the entire upcoming year.

The meeting was concluded with vote of thanks.

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Place: Kheralu

Date: 25/07/2022

Principal
The K.N.S.B.L. Arts &
Commerce Gollege
Kherater.

The KNSBLArts & Commerce

THE KNSBL ARTS AND COMMERCE COLLEGE, K Meeting & Resolution of IQAC - 2022-23

Minutes of the 2nd IQAC meeting held at principal's chamber at 11.30 AM on 5th August 2022.

Members present:

- 1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
- 2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
- 3. Prof. K.B. Patel (Member)
- 4. Prof. K.D. Rathwa (Member)
- 5. Prof. Dr. R.K. Patel (Member) Audi
- 6. Prof. S.P. Prajapati (Member)
- 7. Prof. Dr. M.P. Vyas (Member) MPyers
- 8. Prof. Dr. Haresh Chaudhari (Member)
- 9. Shri Girish Kapadiya (Librarian)
- 10. Shri Laljibhai Chaudhari (Representative of Managing Committee)
- 11. Mr. Aftabkhan Yasinkhan Baloch (Representative from Students)
- 12.Ms. Dhruvi D. Limbachiya (Representative from Girls Students) 🙃 👨 🖰 📉

Absent Members:

- 1. Prof. Dr. V.M. Parmar (Member)
- 2. Shri Sureshbhai M. Prajapati (Representative from Administrative Staff)
- 3. Shri Himanshu Patel (Representative from Alumni)
- 4. Shri Devgiri Goswami (Representative from Parents)
- 5. Shiri Sureshbhai P. Patel (Industrialist)
- 6. Dr. Harshadbhai Vidya (Community Representative)

The following matters were taken up at the meeting and the resolution passed:

- 1. To read the proceeding of the last meeting and get approved, the minutes of the last meeting were read over and approved.
- 2. IQAC is preparing the AQAR-2021-22 now. It is to be submitted till 31st Aug 2022
- 3. To plan the upcoming Teachers day. The concerned committee would be directed to arrange the programme by principal.

- 4. 15th August is the national festival our institute also celebrates it in the collaboration with NSS, NCC and Sports with great enthusiasm. The students would be honored with prizes and certificates. NCC head Dr. S. V. Chaudhari is directed by principal to make arrangement of the celebration.
- 5. KCG Gujarat has started Saptdhara program to develop the inner talent of the students. Various competitions and cocurricular activities are arranged in college. Vidyarthi Parishad and all HoDs are given responsibilities to arrange the program.

IQAC Committee and Principal discussed all the matters mentioned in agenda in today's meeting and approved unanimously.

The meeting was concluded with vote of thanks.

Place: Kheralu

Date: 05/08/2022

The K.N.S.B.L. Arts & Commerce College

Co-Ordinator/Chairman

The KNSBLArts & Commerce College, Kheralu, Dist. Mehsana.



THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU Meeting & Resolution of IQAC - 2022-23

Minutes of the 4th IQAC meeting held at principal's chamber at 12-15 PM on 2nd December- 2022

Members present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)

2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)

3. Prof. K.B. Patel (Member)

4. Prof. K.D. Rathwa (Member)

5. Prof. Dr. R.K. Patel (Member)

6. Prof. Dr. V.M. Parmar (Member)

7. Prof. S.P. Prajapati (Member)

8. Prof. Dr. M.P. Vyas (Member) mayus

9. Shri Sureshbhai M. Prajapati (Representative from Administrative Staff)

10.Shri Laljibhai Chaudhari (Representative of Managing Committee)

11. Shri Devgiri Goswami (Representative from Parents)

Absent Members:

- 1. Prof. Dr. Haresh Chaudhari (Member)
- 2. Shri Girish Kapadiya (Librarian)
- 3. Mr. Aftabkhan Yasinkhan Baloch (Representative from Students)
- 4. Shri Himanshu Patel (Representative from Alumni)
- 5. Shiri Sureshbhai P. Patel (Industrialist)
- 6. Dr. Harshadbhai Vidya (Community Representative)
- 7. Ms. Dhruvi D. Limbachiya (Representative from Girls Students)

The following matters were taken up at the meeting and the resolution approved:

- 1) To read the proceeding of the last meeting and got approved. the minutes of the last meeting were read over and approved.
- 2) Govt. of Gujarat has formed Saptdhara and Udisha to develop the qualities in Students, so college arranges such activities in the end of the term. The cultural activities committee and other committees are instructed to arrange the various programs. Concerned committee coordinators are given responsibilities for arrangement of the program.



3) IQAC and HODS jointly analyze the results of college internal exams and plan to arrange extra coaching classes in college for the slow learners. The responsibility to arrange bridge courses are given to HoDs of all departments.

The meeting was concluded with vote of thanks.

Place: Kheralu

Date: 02-12 -2022

Principal

The K.N.S.B.L. Arts & Commerce College

Kherale.

The K N S B L Arts. & Commerce College, Kheraiu, Dist. Mehsana.



THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU Meeting & Resolution of IQAC – 2022-23

Minutes of the 3rd IQAC meeting held at Language Lab. at 12-30 PM on 5th October-2022.

Members present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of QAC Committee)

2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)

3. Prof. K.B. Patel (Member)

4. Prof. Dr. R.K. Patel (Member)

5. Prof. Dr. V.M. Parmar (Member)

6. Prof. Dr. M.P. Vyas (Member) MPyus

Prof. Dr. Haresh Chaudhari (Member)
 Shri Girish Kapadiya (Librarian)

9. Shri Sureshbhai M. Prajapati (Representative from Administrative Staff) Smort

10.Shri Laljibhai Chaudhari (Representative of Managing Committee)

11. Mr. Aftabkhan Yasinkhan Baloch (Representative from Students) A Color

12. Shri Himanshu Patel (Representative from Alumni) Homenga

13.Dr. Harshadbhai Vidya (Community Representative)

Absent Members:

- 1. Prof. K.D. Rathwa (Member)
- 2. Prof. S.P. Prajapati (Member)
- 3. Shri Devgiri Goswami (Representative from Parents)
- 4. Shri Sureshbhai P. Patel (Industrialist)
- 5. Ms. Dhruvi D. Limbachiya (Representative from Girls Students)

The following matters were taken up at the meeting and the resolution approved:

 To read the proceeding of the last meeting and got approved. the minutes of the last meeting were read over and approved.

2) It was discussed to plan voters Awareness Program in the collaboration with Govt. of Gujarat- Tahsildar (mamlatdar) office – Kheralu. NSS officer was instructed to write an invitation letter and arrange the program in few days. 3) Education tour is a learning process out of the class room. Our institute arranges educational tour every year. Three days tour of Maharashtra is going to be arranged this year. Prof. Dr. H.K.Chaudhari is nominated as an in charge of the tour. Principal suggested him to take essential steps to arrange the tour. The Resolution passed unanimously.

The meeting was concluded with vote of thanks.

Place : Kheralu

Date: 05/10/2022

Principal
The K.N.S.B.L. Arts of Commerce College Kherale.

The KNSBLArts & Commerce College, Kheralu, Dist. Mehsana.



THE KNSBL ARTS AND COMMERCE COLLEGE, KHERALU Meeting & Resolution of IQAC – 2022-23

Minutes of the $5^{\rm th}$ IQAC meeting held at principal's chamber at 12-30 PM on $7^{\rm th}$ March -2023

Members Present:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of JQAC Committee)

2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)

3. Prof. K.B. Patel (Member)

4. Prof. K.D. Rathwa (Member)

5. Prof. Dr. R.K. Patel (Member)

6. Prof. Dr. V.M. Parmar (Member)

7. Prof. S.P. Prajapati (Member)

8. Prof. Dr. M.P. Vyas (Member) MPVOU

9. Prof. Dr. Haresh Chaudhari (Member)

10.Shri Girish Kapadiya (Librarian)

11. Shri Sureshbhai M. Prajapati (Representative from Administrative Staff)

Absent Members:

- 1. Shri Laljibhai Chaudhari (Representative of Managing Committee)
- 2. Mr. Aftabkhan Yasinkhan Baloch (Representative from Students)
- 3. Shri Devgiri Goswami (Representative from Parents)
- 4. Shri Himanshu Patel (Representative from Alumni)
- 5. Shiri Sureshbhai P. Patel (Industrialist)
- 6. Dr. Harshadbhai Vidya (Community Representative)
- 7. Ms. Dhruvi D. Limbachiya (Representative from Girls Students)

The following matters were taken up at the meeting and the resolution approved:

- 1) To read the proceeding of the last meeting and get approved. the minutes of the last meeting were read over and approved.
- 2) College issues its prospectus and takes feedback off the students also. College gives the propitious of the institution to the students at the time of their admission. The prospectus contains all the details of the college which helps the students to get acquainted with the institute and keep them updated.
- 3) College prepares academic calendar every year at the end of the term. The Academic Calendar helps the college and students to arrange programs and



academic activities. So that the calendar for next year is prepared in march-April every year. The Concerned Committee is recommended to prepare the academic calendar.

- 4) IQAC and HoDs jointly analyze the results of college internal exams and plan to arrange extra coaching classes in the college for the slow learners. The responsibility to arrange bridge courses are given to HoDs of all departments.
- 5) Our institute arranges Annual function and prize distribution ceremony every year. The students show their talent on that day. Prizes and certificates inspire them to do better in future. The committee is suggested to arrange this function in March 2023. Principal suggested to arrange the function nicely. The cultural committee is given the responsibility to arrange cultural programme on that day.
- 6) After study and analyses of college exams results, Principal advised each HoD to arrange remedial coaching for slow learners.
 The meeting was concluded with vote of thanks to the chair.

Place: Kheralu

Date: 07-03 - 2023

Co-Ordinator / Chairman and I mator

The K N S B L Art. & Commerce College, Kheraiu, Dist. Mehsana.

The K.N.S.B.L. Arts & Commerce Golleg Kherate.