

THE K.N.S.B.L. ARTS & COMMERCE COLLEGE, KHERALU

Minutes and Resolutions of IQAC Meeting

Meeting- 1

Minutes of the 1st Meeting of the IQAC Committee held on 25th June, 2020 at 11.00 AM on Zoom platform under the Chairmanship of Principal.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To update college website for the next cycle of NAAC accreditation.

The IQAC committee resolved to update college website.

Agenda Item 2: Review of the Earlier Meeting:

The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 3: To arrange for online teaching on Microsoft Team, due to Covid 19 situations.

The IQAC committee Members resolved that due to covid 19 pandemic all classes teaching must be online on MS Teams.

Agenda Item 4:

To organize training for the faculties for online teaching.

The IQAC committee resolved to train all faculties for online teaching on MS Team. The responsibility of online training is given to Dr.B H Chaudhari and Dr.Hiralben Patel.

Agenda Item 5:

To prepare user ID and Password of all students for MS Teams.

The IQAC committee passed the vote of thanks of Govt. of Gujarat, Education Department for providing free use of MS Teams and the responsibility is given to Prin.Dr.B J Chaudhari and Shri Mahammad Mansuri to create user ID and Password of all students and provide it to all students on their respective Whats App Group.

Agenda Item 6:

To review progress of the institution during last academic year 2019-20.

The IQAC reviewed the progress of institution during academic year 2019-20 and expressed satisfaction over the work done by the institution.

Agenda Item 7: To collect Faculty profile, Departmental activity report and committee Report of year 2019-20.

The committee resolved to collect Faculty profile, Departmental activity report and Committee Report in soft copy of year 2019-20.



Agenda Item 8: To implement the new format of NAAC manual and plan curricular activities accordingly.

The IQAC resolved to implement new format of NAAC and do planning of curricular, cocurricular and Extracurricular activities accordingly.

Agenda Item 9: To prepare and submit AQAR of year 2019-20

The Committee reviewed the activities of institution for the academic year 2019-20 and authorized the IQAC coordinator to prepare AQAR and submit it to NAAC in time.

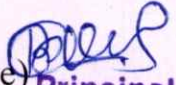
Agenda Item 10:

To propose NSQF B.Voc. and Diploma courses.

The coordinator read the guideline of NSQF courses and after discussed the committee resolved to make proposal for NSQF B.Voc and Diploma courses and responsibility is given to Prin.Dr.B J Chaudhari and Shri Jasminbhai Devi to prepare and submit the proposal.

Online Present Members of the IQAC Committee:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
3. Prof. K.B. Patel (Member)
4. Prof. Dr. K.D. Rathwa (Member)
5. Prof. Dr. R.K. Patel (Member)
6. Prof. Dr. V.M. Parmar (Member)
7. Prof. S.P. Prajapati (Member)
8. Prof. Dr. Haresh Chaudhari (Member)
9. Shri Jasmin Devi (Rep. from Admin Staff)
10. Shri Laljibhai Chaudhari (Rep. of Managing Committee)
11. Mr. Rahul Kansakiya (Rep. from Students)
12. Shri Haresh Brahmhatt (Rep. from Alumni)
13. Miss Rishvaben Velani (Rep. from Girls Students)


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Absent Members of the IQAC Committee:

1. Prof. Dr. M.P. Vyas (Member)
2. Shri Girish Kapadiya (Librarian)
3. Shri Nathubhai Soni (Rep. from Parents)




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Minutes and Resolutions of IQAC Meeting

Meeting- 2

Minutes of the 2nd Meeting of the IQAC Committee held on 26^h October, 2020 at 11.00 AM on Zoom platform under the Chairmanship of Principal. IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To review and confirm the minutes of the last meeting.

The coordinator read the minutes of earlier meeting and it was reviewed and passed by the members.

Agenda Item 2: To enrich the library by adding new reference Books/ Journal/ Periodicals/e-resources.

The committee decided to enrich library by purchasing reputed research Journals, Reference books and INFLIBNET facility.

Agenda Item 3: To prepare and upload feedback forms for students, teachers, alumni and parents.

The IQAC committee resolved to give the responsibility of prepare new feedback forms on Google Forms and will be uploaded on institution website to Dr.B H Chaudhari and Shri Mahammad Mansuri and analyze them and prepare Action Taken Report.

Agenda Item 4: Enhance research environment by promoting research activities of teachers.

The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 5: To establish Academy for competitive Examination.

Due to covid 19 pandemic situations it was not possible to establish Academy in this year for Competitive Examination to be helpful to student for placement.

Agenda Item 6: To give responsibility of collection of documents of each criterion to all the members of IQAC committee.

The committee resolved that all the members of the committee were given the responsibility of each criterion.

Agenda Item 7: To take online Test by creating Google forms as internal evaluation due to Covid 19 pandemic situations.

The committee decided to train all teaching staff to take online internal test by creating Google form for internal evaluation.



Online present Members of the IQAC Committee:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
3. Prof. K.B. Patel (Member)
4. Prof. Dr. K.D. Rathwa (Member)
5. Prof. Dr. R.K. Patel (Member)
6. Prof. Dr. V.M. Parmar (Member)
7. Prof. Dr. M.P. Vyas (Member)
8. Prof. Dr. Haresh Chaudhari (Member)
9. Shri Girish Kapadiya (Librarian)
10. Shri Laljibhai Chaudhari (Rep. of Managing Committee)
11. Mr. Rahul Kansakiya (Rep. from Students)
12. Shri Nathubhai Soni (Rep. from Parents)

Absent Members of the IQAC Committee:

1. Prof. S.P. Prajapati (Member)
2. Shri Jasmin Devi (Rep. from Admin Staff)
3. Shri Haresh Brahmhatt (Rep. from Alumni)
4. Miss Rishvaben Velani (Rep. from Girls Students)



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Minutes and Resolutions of IQAC Meeting

Meeting- 3

Minutes of the 2nd Meeting of the IQAC Committee held on 5th April, 2021 at 11.30 AM on Zoom platform under the Chairmanship of Principal.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To review and confirm the minutes of the last meeting.

The Coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 2: To prepare academic calendar for the next year 2021-22.

The IQAC Committee resolved to prepare the academic calendar for the year 2021-22.

Agenda Item 3: To discuss the Admission Process for the next academic year.

The committee resolved that the online admission should be made on institution website and fee collection also be made available on-line through payment Gate way system from the next academic year as per rules and regulations of the University and State Government.

Agenda Item 4: To Form MOUS's with educational institutions in Neighbourhood.

The Committee decided to form MOU's with neighbourhood Institutions to enhance academic, research and placement activities.

Agenda Item 5: To strengthen the activities of Alumni Association.

The committee decided to strengthen the activities of Alumni Association.

Agenda Item 6: TO prepare AQAR Report of 2020-21 and submit to NAAC.

The Committee resolved and authorized the Coordinator to prepare AQAR Report of the year 2020-21 and submit to NAAC in time.

Online Present Members of the IQAC Committee:

1. Prin. Dr. B.J. Chaudhari (Principal & Chairman of IQAC Committee)
2. Prof. Dr. B.H. Chaudhari (IQAC Co-Ordinator)
3. Prof. K.B. Patel (Member)
4. Prof. Dr. K.D. Rathwa (Member)
5. Prof. Dr. V.M. Parmar (Member)
6. Prof. S.P. Prajapati (Member)
7. Prof. Dr. M.P. Vyas (Member)


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8. Shri Girish Kapadiya (Librarian) *Cell*
9. Shri Jasmin Devi (Rep. from Admin Staff) *Jasmin*
10. Shri Laljibhai Chaudhari (Rep. of Managing Committee) *Chaudhari*
11. Shri Nathubhai Soni (Rep. from Parents) *Nathubhai*
12. Shri Haresh Brahmhatt (Rep. from Alumni) *Haresh*
13. Miss Rishvaben Velani (Rep. from Girls Students) *Rishvaben*

Absent Members of the IQAC Committee:

1. Prof. Dr. R.K. Patel (Member)
2. Mr. Rahul Kansakiya (Rep. from Students)
3. Prof. Dr. Haresh Chaudhari (Member)



[Signature]
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