

THE K.N.S.B.L. ARTS & COMMERCE COLLEGE KHERALU
IQAC MEETING & RESOLUTIONS

(2017-18) 1st Meeting

15/06/2017



Minutes of the 1st meeting of the IQAC committee, held at the Principal's office, on 19th June 2017 at 12:00Pm under the chairmanship of the I/C Principal.

Members Present:-

1. Prof. K.B. Patel
2. Prof. Dr. B.J. Chaudhari
3. Prof. Dr. B.H. Chaudhari
4. Prof. K.D. Rathva
5. Prof. Dr. R.K. Patel
6. Prof. Dr. V.M. Parmar
7. Prof. S.P. Prajapati
8. Prof. Dr. M.P. Vyas
9. Prof. Dr. Haresh Chaudhari
10. Shri Girish Kapadiya
11. Shri Jasmin Devi
12. Shri Lalajibhai Chaudhari
13. Mr. Rahul Kanskiya

[Handwritten signatures in blue ink corresponding to the list of members present.]

Absent Members :-

- (1) Shri Nathubhai Soni
- (2) Shri Haresh Bhrahmbhatt
- (3) Miss Rishvaben Velani

The Following matters were taken up at the meeting and the resolutions passed...

1. To read the proceeding of the last meeting and get approval.
The minutes of the last meeting were read over and confirmed.
2. The principal and The Co-ordinator welcomed the newly appointed members appointed by the Principal.
3. To prepare academic calendar for the year 2017-18
The committee decided to prepare academic calendar to regularize academic and other activities during the year. It was also decided to give the responsibility to prepare academic calendar to Prof. K.D. Rathva and Dr. R.K. Patel. They will prepare the academic calendar within a week and necessary guidance will be provided for the principal and handover the prepared calendar to principal.

4. To review the work done regularly AQAR report of the year 2016-17.

The committee discussed about the AQAR report of the year 2016-17

It was unanimously resolved that AQAR report of the year 2016-17 with the modification.

5. To evaluate the university result of the year 2016-17.

The committee expressed satisfaction that the result of the class were better and higher than that of university. Further it emphasized that there is the scope for better results.

6. To scrutinize the feedback of the year 2016-17.

The committee discussed about the feedback of the year 2016-17.

It was unanimously resolved that a detailed report with analysis be prepared and submitted to the principal.

7. To discuss about starting new bridge course in the institution.

The committee discussed in detail about to bridge course in the institution.

The bridge course is primary requirement for the newly admitted students and its main objective is to bridge the gap between students studied at pre university level and subjects they would be studying in graduation.

After good discussion, it was unanimously resolved that new bridge course will be introduced from this year and courses will be introduced in English, Economics, Gujarati and Commerce departments. It was further resolved that the concerned H.O.D. will prepare the syllabus and time table of the each bridge course.

8. To discuss about starting new certificate course on Communication Skills in English.

The committee discussed about the importance and benefit of starting new certificate course on communication skills in English.

After detailed discussion it was unanimously resolved that for the benefit of the rural students communication skill in English is necessary. It will be the best tool for the students. It was further resolved that The Certificate Course in Communicative Skills in English will be introduced from this year and H.O.D. of the English Department will be prepare the syllabus and time schedule for the course with in a week.

9. To discuss about the planning of the expert lectures, Seminars and workshops.

The committee discussed about the development of the faculties as well as the students.

It was unanimously resolved that a seminar be organized through IQAC for the development of the faculties.

It was further unanimously resolved that expert lectures, Seminars and workshops be arranged be different departments to boost the knowledge of the students and faculties.

10. To discuss about the technology up-gradation.

The committee discussed about the use and up-gradation of the technology.



It was unanimously resolved that internet and computers be purchase in library and placed in library where students and faculties will be them at free of cost.

11. To discuss about the preparation of the AISHE Report.

It was unanimously resolved that Prof. B.J. Chaudhari be assign the responsibility of preparation of the AISHE Report.

12. Any other matters with the permission of the chair.

None

The meeting ended with the vote of thanks to the chair.

Place:- Kheralu
Date:- 19/06/2017



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In Charge Principal
The K N S B L Arts &
Commerce College
Kheralu

THE K.N.S.B.L. ARTS & COMMERCE COLLEGE KHERALU
IQAC MEETING & RESOLUTIONS

(2017-18)

2nd Meeting

13/09/2017

Minutes of the 2nd Meeting of the IQAC Committee, held at the 01:00 P.M.
under the chairmanship of the Principal



Members Present:-

1. Prof. K.B. Patel (I/C Principal and Chairman of the IQAC) *K.B. Patel*
2. Prof. Dr. B.J. Chaudhari *B.J. Chaudhari*
3. Prof. Dr. B.H. Chaudhari *B.H. Chaudhari*
4. Prof. K.D. Rathva *K.D. Rathva*
5. Prof. Dr. R.K. Patel *R.K. Patel*
6. Prof. Dr. V.M. Parmar *V.M. Parmar*
7. Prof. S.P. Prajapati *S.P. Prajapati*
8. Prof. Dr. M.P. Vyas *M.P. Vyas*
9. Prof. Dr. Haresh Chaudhari *Haresh Chaudhari*
10. Shri Nathubhai Soni *Nathubhai Soni*
11. Shri Haresh Bhrahmbhatt *Haresh Bhrahmbhatt*
12. Mr. Rahul Kansakiya *Rahul Kansakiya*
13. Miss Rishvaben Velani *Rishvaben Velani*

Absent Members :-

- (1) Shri Girish Kapadiya
- (2) Shri Jasmin Devi
- (3) Shri Lalajibhai Chaudhari

The following matters were taken up at the meeting and the resolutions passed...

1. To read the processing of the last meeting and get approved.
The minutes of the last meeting were read over and confirmed.
2. To discuss about the submission of AQAR report to NAAC office.
The Committee appreciated the work by IQAC committee and congratulated it for the submitting the AQAR report for the year 2016-17 to NAAC office on.
3. To plan for the remedial classes in the subject of English.
The committee expressed content over the performance of the remedial classes.
4. To Discuss about the planning for the FDP programmers
The IQAC committee expressed satisfaction over the successful completion of the cultural workshop of the university level.
5. To Plan for the scholarship forms and e-tablets:

The Convener of the IQAC Committee expressed satisfaction over the completion of filling forms for scholarships and e-tablets with that he congratulated the members of the committee.

6. To review the Social, cultural and sports activities:

Programs like tree plantation and cleanliness drive were successfully completed.

It was unanimously resolve that more extension activities be arranged in future.

7. To discuss about the planning for the transparent system of the examinations.

The committee discussed about the planning for the transparent system of examinations.

It was unanimously resolve that the internal examination of the first semester be Exam Conducted in the best possible way and that the results be declared within fifteen days after the completion of the examination.

8. Any other matter with the permission of the chair:

None

The meeting concluded with the vote of thanks to the chair.

Place:- Kheralu
Date: - 20/09/2017



K.P. Chaudhary
In Charge Principal
The K.N.S.B.L. Arts &
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THE K.N.S.B.L. ARTS & COMMERCE COLLEGE KHERALU
IQAC MEETING & RESOLUTIONS

(2017-18)

3rd meeting

23-12-2017

Minutes of the 3rd meeting of the IQAC committee held at the principal's office on 30th December 2017 at 12:15 pm under the chairmanship of the principal.



Members Present:-

1. Prof. K.B. Patel *K.B. Patel*
2. Prof. Dr. B.J. Chaudhari *B.J. Chaudhari*
3. Prof. Dr. B.H. Chaudhari *B.H. Chaudhari*
4. Prof. K.D. Rathva *K.D. Rathva*
5. Prof. S.P. Prajapati *S.P. Prajapati*
6. Prof. Dr. M.P. Vyas *M.P. Vyas*
7. Prof. Dr. Haresh Chaudhari *Haresh Chaudhari*
8. Shri Girish Kapadiya *Girish Kapadiya*
9. Shri Jasmin Devi *Jasmin Devi*
10. Shri Lalajibhai Chaudhari *Lalajibhai Chaudhari*
11. Shri Nathubhai Soni *Nathubhai Soni*
12. Shri Haresh Bhrahmbhatt *Haresh Bhrahmbhatt*
13. Mr. Rahul Kansakiya *Rahul Kansakiya*
14. Miss Rishvaben Velani *Rishvaben Velani*

Absent Members :-

- (1) Prof. Dr. R.K. Patel
- (2) Prof. Dr. V.M. Parmar

The Following matters were taken up at the meeting and the resolutions passed..

1. To read the proceeding of the last meeting and get approved.
The minutes of the last meeting were read over and confirmed.
2. To evaluate the results of the internal examinations of the year 2017-18 :
The committee went through the results of the internal examinations for the year 2017-2018 the overall results of the institutions more good but the some are not satisfactorily.
It was unanimously resolved to recommend the principal to arrange several meetings with different departments to get better results.
3. To discuss about the planning for the prize – distribution and annual day celebration.

The committee discussed about the planning for the prize distribution and annual day celebration.

It was unanimously resolved that the prize distribution and annual day celebration be planned in the end of February or the first week of March.

4. To discuss about the planning of the meetings of the Alumni Mandal and Guardian Mandal:

The committee discussed about the Alumni mandal and Guardian mandal and their work in programme.

It was unanimously resolved that the meetings of the Alumni mandal and Guardian mandal be arranged in the month April 2018

5. To discuss about the selection of the place for the NSS Camp and review the extension activities :

The committee expressed satisfaction over the timely completion of the NSS Camp at Village Sakari and extension activities.

6. To review the cultural and sport activities performed in the institution :

The committee was satisfied to take note the best performance in sports. The committee felicitated the members at the sports committee. The committee also felicitated the members for arrangement of the programmes. Such as cleanliness, Beti Bachavo, Nashabandhi, Elimination of superstition etc. in the rural areas.

7. To furnish the information regarding accounts of the UGC grants :-

The NAAC Coordinator presented the audited report regarding the accounts of the grants availed under the 12th plan (General Development Assistance Grant) and IQAC as well as the utilization certification before the committee.

8. To enrich library by welding New E-resource :

The Committee member of the IQAC and the librarian Shri G.M. Kapadiya proposed to add New E-resource to the library the committee has approved the proposal and granted "INFLIBNET" for the library.

9. Any other matter with the permission of the chair:

None

The meeting concluded with the vote of thanks to the chair.

Place:- Kheralu
Date: - 30/12/2017



J. J. J. J.
In Charge Principal
The K N S B L Arts &
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Kheralu

THE K.N.S.B.L. ARTS & COMMERCE COLLEGE KHERALU
IQAC MEETING & RESOLUTIONS

(2017-18) 4th Meeting

10/04/2018

Minutes of the 4th meeting of the IQAC committee held at the language lab on 17th April, 2018 at 1:00 pm under the chairmanship of the principal.



Members Present:-

1. Prof. K.B. Patel *K.B. Patel*
2. Prof. Dr. B.J. Chaudhari *B.J. Chaudhari*
3. Prof. Dr. B.H. Chaudhari *B.H. Chaudhari*
4. Prof. K.D. Rathva *K.D. Rathva*
5. Prof. Dr. R.K. Patel *R.K. Patel*
6. Prof. Dr. V.M. Parmar *V.M. Parmar*
7. Prof. Dr. Haresh Chaudhari *Haresh Chaudhari*
8. Shri Girish Kapadiya *Girish Kapadiya*
9. Shri Jasmin Devi *Jasmin Devi*
10. Shri Lalajibhai Chaudhari *Lalajibhai Chaudhari*
11. Shri Nathubhai Soni *Nathubhai Soni*
12. Shri Haresh Bhrahmbhatt *Haresh Bhrahmbhatt*
13. Mr. Rahul Kansakiya *Rahul Kansakiya*
14. Miss Rishvaben Velani *Rishvaben Velani*

Absent Members :-

- (1) Prof. S.P. Prajapati
- (2) Prof. Dr. M.P. Vyas

The following matters were taken up at the meeting and the resolutions passed:

1. To read the processing of the last meeting and get approved:
The minutes of the last meeting were read over and confirmed.
2. To assign the work of drafting the AQAR report for the year 2016-17 :
It was unanimously resolved that the responsibility of preparing the AQAR report for the year 2017-18 be assigned to Dr. B. J. Chaudhari, Dr. K.D.Rathva and Shri Mahammad Masnuri.
3. To discuss about preparing the prospectus of the institution for the year 2017-18 :
It was unanimously resolved that the responsibility of preparing prospectus of the institution, with detailed information regarding the fees structure, amenities and the facilities that the institute provides, Different activities and the programs conducted during the year, be assigned to Dr. B. J. Chaudhari, Dr. B.H. Chaudhari, Dr. V.M. Parmar and Shri Mahammad Mansuri.

4. To Assign the responsibility of taking the feedback (2016-17) of the facilities and the institution :

It was unanimously resolved that the responsibility of taking feedback be assigned to Dr. Hiral Patel and Prof. S. P.Prajapati.

5. To Discuss about the near syllabi in post-graduation students which will be effective from 2018-19 :

It was unanimously resolved that the New syllabi be provided to each department before the End of the term.

6. To provide the information regarding the progress in technological up-graduation.

The committee was satisfied to see that the language laboratory was modernized by updating 25 computers in the language laboratory.

7. To evaluate the social, cultural and sports activities performed by the institution during the entire year.

The committee regards that due to the rules of the university the institution could not Host the university sports and its campus. Even then the committee congratulated the stand outs for their participation in athletic competitions and good performance.

The Committee expressed satisfaction for the timely competition of the Saptdhara programs and extension programmes such as clothes distribution voting awareness, votes list, elimination of superstition, traffic control.

8. To evaluate the co-curricular activities :

The committee expressed satisfaction as the faculties participated in the international FDP programme organized by HNGU and the British High Commission.

It was unanimously resolved that the faculties as well as the students be facilitated to use E-Pathshala, Video lectures of UGC, INFLIBNET, N-list programmes etc.

9. Any other matter with the permission of the chair :

The IQAC committee was happy to see that books worth rupees five lacks were purchased by the institution for the library. The committee was satisfied to see that AISHE report was submitted in time

The meeting concluded with the vote of thanks to the chair.

Place:- Kheralu
Date: - 17/04/2018



J. P. Patel
In Charge Principal
The K N S B L Arts &
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