

**THE K N S B L ARTS & COMMERCE COLLEGE, KHERALU**

**PROF. KESHUBHAI DESAI VIDHYA SANKUL**

**NEAR SIDHPUR CHAR RASTA**

**KHERALU, DIST: MEHSANA GUJARAT PIN:384325**



**INTERNAL QUALITY ASSURANCE CELL**

**ANNUAL QUALITY ASSURANCE REPORT**

**2014-15**

**SUBMITTED TO  
NAAC, BANGLORE**

**1. Kindly provide the details of the institution**

Name of Institution: THE K N S B L ARTS & COMMERCE COLLEGE KHERALU  
 Year of Establishment of the Institution: JUNE 1986  
 Address Line 1: PROF.KESHUBHAI DESAI VIDHYA SANKUL  
 Address Line 2: SIDHPUR CHAR RASTA  
 City/Town: KHERALU  
 State: GUJARAT  
 Postal Code: 384325  
 Email Address: collegekheralu@yahoo.co.in

**2. NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation: 2009  
 Current Grade: B  
 CGPA: 2.29

**3. Institutional Status**

Grant in aid, *Affiliated College*

**4. Contact Person Details**

Name of Head of Institution: RANHHODBHAI HARIBHAI CHAUDHARI  
 Contact Phone: 9898799631  
 Email: collegekheralu@yahoo.co.in  
 Website URL: www.kheralucollege.com  
 Name of IQAC Co-ordinator: B J CHAUDHARI  
 Email: bjchaudhari1967@yahoo.co.in

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	02
Research Programmes (M.Phil/P.hD)	00
Certificate Programmes	02
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	00
Any other programme offered (Specify)	01

### 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the year	01
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	10
Number of NAAC peer team recommendations implemented	05
Number of UGC/any other expert committee recommendations implemented	02
Number of review committee recommendation under implementation	02
Number of NAAC peer team recommendations under implementation	03
Number of UGC/ any other expert committee recommendations under implementation	00



### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	20
Total faculty on rolls	16
Faculty added during the year	01
Faculty positions vacant	03
Faculty left during the year	00
Total number of visiting faculty	04
Total number of guest faculty	00



### 8. Qualification of Faculty

PhD and Above	03
MPhil	03
Masters	14
Any other (Specify)	00

### 9. Faculty qualification improvement

PhD awarded to existing faculty	02
MPhil awarded to existing faculty	01
Any other degree awarded to existing faculty	00

### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff (total sanctioned)	14
Administrative staff (Actual strength)	12
Added during the year of reporting	00
Left during the year	00
Number of posts vacant	02

### 11. Technical Support Staff Details ( Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	00
Technical Support Staff (Actual strength)	01
Added during the year	01
Left during the year	00
Number of posts vacant	00

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

Year of establishment of IQAC

DD    MM    YYYY

20 / 07 / 2011

**13. Composition of IQAC ( Enter a number; 0 for nil)**

Number of IQAC members	10
Number of Alumni in IQAC	01
Number of Students in IQAC	02
Number of Faculty in IQAC	04
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	00
Number of Management Representatives	01
Number of External experts in IQAC	00
Number of any other stakeholder and community representatives	01

**14. IQAC Meetings**

Number of IQAC meetings held during the year

02

**15. Whether Calendar of activities of IQAC formulated for the academic year**

yes

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

Number of academic programmes proposed	01
Number of value added programmes proposed	00
Number of skill oriented programmes proposed	01
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	02
Number of co-curricular activities proposed	04
Number of inter departmental cooperative schemes proposed	00
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	00



**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented	00
Number of value added programmes implemented	01
Number of skill oriented programmes implemented	01
Number of faculty competency and development programmes implemented	01
Number of other staff development programmes implemented	01
Number of student mentoring programmes implemented	01
Number of co-curricular activities implemented	02
Number of inter departmental cooperative programs implemented	00
Number of community extension programmes implemented	01
Any other programmes suggested that are implemented (Specify)	00

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/  
conferences/ workshops  
organized by IQAC within  
the institution

Number of participants  
from the institution

Number of participants from  
outside

Number of external experts  
invited

Number of external  
conferences/seminars/  
workshops on institutional  
quality attended

Number of events  
conducted with IQACs of  
other institutions as  
collaborative programmes



**19. Did IQAC receive any funding from UGC during the year ?**

- Yes  
 No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from  
UGC

Amount Received from any  
other source including the  
college management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- \* Students feedback on teachers
- \* Faculty development program for faciliating seminar

## SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	<input type="text" value="00"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="02"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="00"/>
Number of active teaching days during the current academic year	<input type="text" value="190"/>
Average percentage of attendance of students	<input type="text" value="85"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="45"/>
Number of self financed programmes offered	<input type="text" value="02"/>
Number of aided programmes offered	<input type="text" value="00"/>
Number of programmes discontinued during the year	<input type="text" value="00"/>

**23. Whether any systematic student feedback mechanism is in place ?**

**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken	<input type="text" value="100"/>
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**25. Is feedback for improvement provided to the faculty?**



## 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	02
Number of major ongoing projects	00
Number of minor ongoing projects	01
Number of major projects completed	00
Number of minor projects completed	01
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	01
Number of research publications in peer reviewed journals	01
Number of research publications in international peer reviewed journals	00
Number of research publications in national peer reviewed journals	01
Number of research papers accepted for publication in international peer reviewed journals	00
Number of research papers accepted for publication in national peer reviewed journals	01
Average of impact factor of publications reported	01
Number of books published	00
Number of edited books published	00
Number of books (single authored) published	00
Number of books (coauthored) published	00
Numbers of conferences attended by faculty	10
Number of international conferences attended	00
Number of national conferences attended	05
Number of papers presented in conferences	10
Number of papers	00



presented in international conferences

Number of papers presented in national conferences 10

presented in national conferences

Number of conferences organized by the institution 00

Number of faculty acted as experts resource persons 00

Number of faculty acted as experts resource persons - international 00

Number of faculty acted as experts resource persons - national 00

Number of collaborations with international institutions 00

Number of collaborations with national institutions 00

Number of linkages created during the year 00

Total budget for research for current year as a percentage of total institution budget 01

Amount of external research funding received in the year 60000

Number of patents received in the year 00

Number of patents applied for in the year 00

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year 01

Number of PhDs awarded during the year 01

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities 01



## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	<input type="text" value="1800"/>
Actual enrollment during the year	<input type="text" value="1800"/>
Student dropout percentage during the year	<input type="text" value="01"/>
Success percentage in the final examination across the courses	<input type="text" value="85"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="165"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="00"/>
Number of students admitted to institutions abroad	<input type="text" value="00"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="00"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="00"/>

**28. Does student support mechanism exist for coaching for competitive examinations?**

**29. Student participation, if response is yes to Qn. 27**

Number of students participated	<input type="text" value="125"/>
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**30. Does student counselling and guidance service exist ?**

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated	<input type="text" value="60"/>
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**32. Career Guidance**

Number of career guidance programmes organized	<input type="text" value="03"/>
Percentage of students participated in career guidance programmes	<input type="text" value="10"/>

**33. Is there provision for campus placement?**

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

Number of students selected for placement during the year



**35. Does gender sensitization program exist ?**

**36. If Answer is Yes to Qn 34**

Number of programmes organized

### 37. Student activities

Number of students participated in external cultural events	55
Number of prizes won by students in external cultural events	8
Number of cultural events conducted by the institute for the students	06
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	06
Number of students participated in state level sports and games events	08
Number of students participated in university level sports and games events	32
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	02
Number of prizes won by students in university level sports and games events	04
Number of sports and games events conducted by the institute for the students	08



### 38. Composition of students

Percentage of Scheduled Caste	15
Percentage of Scheduled Tribe	01
Percentage of other backward communities	84
Percentage of women students	45
Percentage of physically challenged	01
Percentage of rural students	95
Percentage of urban students	05

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition



### 40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

- Yes  
 No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

- Yes  
 No

**43. Whether benchmarking is created for institutional quality management efforts ?**

- Yes  
 No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

\* ICT enabled classrooms  
 \* Students feedback

**45. Is a Management Information System (MIS) in place ?**

- Yes  
 No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

**(enter the respective details corresponding to the serial numbers)**

1. under the control of university  
 2. As per university rules  
 3. Using software



**47. Existence of learning resource management**

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>



**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	00
Consultancy and training	00
Student contribution	00
Alumni contribution	00
Wellwishers	25000

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	10,00,000
Amount spent for student welfare	50,000
Amount spent for staff welfare	00

**50. Is delegation of authority practiced**

Yes  
 No

**51. Does grievance redressal cell exist ?**

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received	00
Number of grievances resolved	00

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received	05
Number of grievances resolved	05



**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received

00

Number of grievances resolved

00



**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

Good academic experiments  
Modern infrastructure

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

Inadequate common facilities  
Over crowded classrooms

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

New teaching and learning methods  
More scope for assessment

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

Students admission  
academic autonomy

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

Quality education

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

NAAC is helpful for the progress of college and faculties



8.

**CONCLUDING REMARKS:**

Student Council members have teachers specially assigned to support their leadership training in an ongoing manner through the academic year.

Students are encouraged and supported by the teacher members of various committees in building leadership skills.

The governing body members are open to suggestions generated at the college level; they also ensure that the short-term and long-term plans and activities of the college are aligned with the college vision. The principal plays the role of an effective leader by balancing authority and democratic principles in management.

  
IQAC COORDINATOR

(PROF. B J CHAUDHARI)

PRINCIPAL

( PRIN. R H CHAUDHARI)

**Principal,**  
**The K.N.S.B.L. Arts &**  
**Commerce College**  
**Kheravli**