

The K.N.S.B.L Arts and Commerce College, Kheralu

(Affiliated With Hem. North Guj. University, Patan)

Accredited by NAAC with "B" Grade

Nr. Sidhpur Cross Road, Ambaji Highway Kheralu, Dist : Mehsana (Gujarat) - 384325



Outward No. 3008/3/2014

Date :

19/3/2014

To,

The Director,

NATIONAL ASSESSMENT AND ACREDITATION COUNCIL,

BANGALORE,

SUBJECT: Sending the AQAR of the year 2012-13

Respected sir,

It is our great pleasure to send herewith the AQAR of the year 2012-13. We have forgotten to send the report online.

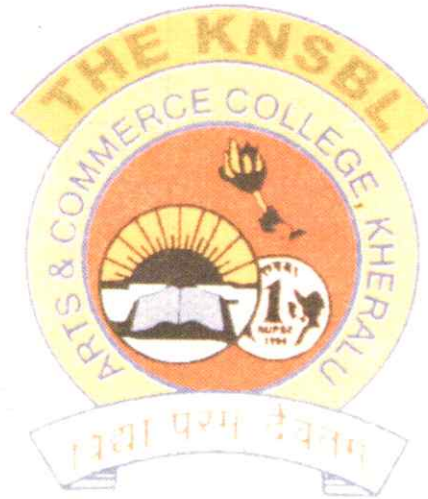
We request you to accept the same and oblige.

Thanking you in anticipation.

Yours sincerely,

(Prin. R H Chaudhari)

Principal,
The K.N.S.B.L.Arts &
Commerce College
Kheralu



THE K N S B L ARTS & COMMERCE COLLEGE, KHERALU

PROF. KESHUBHAI DESAI VIDHYA SANKUL

NEAR SIDHPUR CHAR RASTA

KHERALU, DIST: MEHSANA GUJARAT PIN: 384325

INTERNAL QUALITY ASSURANCE CELL



ANNUAL QUALITY ASSURANCE REPORT

2012-13

SUBMITTED TO

NAAC, BANGALORE

1. Kindly provide the details of the institution

Name of Institution: THE K N S B L ARTS & COMMERCE COLLEGE KHERALU
Year of Establishment of the Institution: JUNE 1986
Address Line 1: PROF. KESHUBHAI DESAI VIDHYA SANKUL
Address Line 2: SIDHPUR CHAR RASTA
City/Town: KHERALU
State: GUJARAT
Postal Code: 384325
Email Address: collegekheralu@yahoo.co.in

**2. NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation: 2009
Current Grade: B
CGPA: 2.29

3. Institutional Status

Grant in aid, Affiliated College

4. Contact Person Details

Name of Head of Institution: RANCHHODBHAI HARIBHAI CHAUDHARI
Contact Phone: 9898799631
Email: collegekheralu@yahoo.co.in
Website URL: www.kheralucollege.com
Name of IQAC Co-ordinator: B J CHAUDHARI
Email: bjchaudhari1967@yahoo.co.in

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	02
Research Programmes (M.Phil/P.hD)	00
Certificate Programmes	02
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	00
Any other programme offered (Specify)	01

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	01
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	10
Number of NAAC peer team recommendations implemented	05
Number of UGC/any other expert committee recommendations implemented	02
Number of review committee recommendation under implementation	02
Number of NAAC peer team recommendations under implementation	03
Number of UGC/ any other expert committee recommendations under implementation	00



7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	20
Total faculty on rolls	16
Faculty added during the year	01
Faculty positions vacant	03
Faculty left during the year	00
Total number of visiting faculty	04
Total number of guest faculty	00



8. Qualification of Faculty

PhD and Above	03
MPhil	03
Masters	14
Any other (Specify)	00

9. Faculty qualification improvement

PhD awarded to existing faculty	02
MPhil awarded to existing faculty	01
Any other degree awarded to existing faculty	00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	14
Administrative staff (Actual strength)	12
Added during the year of reporting	00
Left during the year	00
Number of posts vacant	02

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	00
Technical Support Staff (Actual strength)	01
Added during the year	01
Left during the year	00
Number of posts vacant	00

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

20 / 07 / 2011

**13. Composition of IQAC (Enter a number; 0 for nil)**

Number of IQAC members 10

Number of Alumni in IQAC 01

Number of Students in IQAC 02

Number of Faculty in IQAC 04

Number of Administrative Staff in IQAC 01

Number of Technical Staff in IQAC 00

Number of Management Representatives 01

Number of External experts in IQAC 00

Number of any other stakeholder and community representatives 01

14. IQAC Meetings

Number of IQAC meetings held during the year 02

15. Whether Calendar of activities of IQAC formulated for the academic year

YES

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	01
Number of value added programmes proposed	00
Number of skill oriented programmes proposed	01
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	02
Number of co-curricular activities proposed	04
Number of inter departmental cooperative schemes proposed	00
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	00



17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	00
Number of value added programmes implemented	01
Number of skill oriented programmes implemented	01
Number of faculty competency and development programmes implemented	01
Number of other staff development programmes implemented	01
Number of student mentoring programmes implemented	01
Number of co-curricular activities implemented	02
Number of inter departmental cooperative programs implemented	00
Number of community extension programmes implemented	01
Any other programmes suggested that are implemented (Specify)	00

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	00
Number of participants from the institution	00
Number of participants from outside	00
Number of external experts invited	00
Number of external conferences/seminars/ workshops on institutional quality attended	02
Number of events conducted with IQACs of other institutions as collaborative programmes	00



19. Did IQAC receive any funding from UGC during the year ?

- Yes
 No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	00
Amount Received from any other source including the college management	00

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- * Students feedback on teachers
- * Faculty development program for faciliating seminar

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="00"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="02"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="00"/>
Number of active teaching days during the current academic year	<input type="text" value="190"/>
Average percentage of attendance of students	<input type="text" value="85"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="45"/>
Number of self financed programmes offered	<input type="text" value="02"/>
Number of aided programmes offered	<input type="text" value="00"/>
Number of programmes discontinued during the year	<input type="text" value="00"/>

**23. Whether any systematic student feedback mechanism is in place ?**

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	<input type="text" value="100"/>
---	----------------------------------

25. Is feedback for improvement provided to the faculty?

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	02
Number of major ongoing projects	00
Number of minor ongoing projects	01
Number of major projects completed	00
Number of minor projects completed	01
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	01
Number of research publications in peer reviewed journals	01
Number of research publications in international peer reviewed journals	00
Number of research publications in national peer reviewed journals	01
Number of research papers accepted for publication in international peer reviewed journals	00
Number of research papers accepted for publication in national peer reviewed journals	01
Average of impact factor of publications reported	01
Number of books published	00
Number of edited books published	00
Number of books (single authored) published	00
Number of books (coauthored) published	00
Numbers of conferences attended by faculty	10
Number of international conferences attended	00
Number of national conferences attended	05
Number of papers presented in conferences	10
Number of papers	00



presented in international conferences

Number of papers

10

presented in national conferences

Number of conferences

00

organized by the institution

Number of faculty acted as experts resource persons

00

Number of faculty acted as experts resource persons - international

00

Number of faculty acted as experts resource persons - national

00

Number of collaborations with international institutions

00

Number of collaborations with national institutions

00

Number of linkages created during the year

00

Total budget for research for current year as a percentage of total institution budget

01

Amount of external research funding received in the year

60000

Number of patents received in the year

00

Number of patents applied for in the year

00

Number of research awards/recognitions received by faculty and research fellows of the institute in the year

01

Number of PhDs awarded during the year

01

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

01



SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1800
Actual enrollment during the year	1800
Student dropout percentage during the year	01
Success percentage in the final examination across the courses	85
Number of academic distinctions in the final examination and percentage	165
Number of students who got admitted to institutions of national importance	00
Number of students admitted to institutions abroad	00
Number of students qualified in UGC NET/ SET	00
Number of students qualified GATE/ CAT/ other examination (Specify)	00

**28. Does student support mechanism exist for coaching for competitive examinations?**
 YES
29. Student participation, if response is yes to Qn. 27

Number of students participated 125

30. Does student counselling and guidance service exist ?
 YES
31. Student participation, if answer to Qn. 29 is yes

Number of students participated 60

32. Career Guidance

Number of career guidance programmes organized 03

Percentage of students participated in career guidance programmes 10

33. Is there provision for campus placement?

34. If yes to Qn. 32

Number of students participated in campus selection programmes

Number of students selected for placement during the year



35. Does gender sensitization program exist ?

36. If Answer is Yes to Qn 34

Number of programmes organized

37. Student activities

Number of students participated in external cultural events	55
Number of prizes won by students in external cultural events	8
Number of cultural events conducted by the institute for the students	06
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	06
Number of students participated in state level sports and games events	08
Number of students participated in university level sports and games events	32
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	02
Number of prizes won by students in university level sports and games events	04
Number of sports and games events conducted by the institute for the students	08



38. Composition of students

Percentage of Scheduled Caste	15
Percentage of Scheduled Tribe	01
Percentage of other backward communities	84
Percentage of women students	45
Percentage of physically challenged	01
Percentage of rural students	95
Percentage of urban students	05

39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition



40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

- Yes
 No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

- Yes
 No

43. Whether benchmarking is created for institutional quality management efforts ?

- Yes
 No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

* ICT enabled classrooms	▲
* Students feedback	▼

45. Is a Management Information System (MIS) in place ?

- Yes
 No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

(enter the respective details corresponding to the serial numbers)

1. under the control of university	▲
2. As per university rules	
3. Using software	▼



47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>



48. Internal resource mobilization : Kindly provide the amount contributed

Research	00
Consultancy and training	00
Student contribution	00
Alumni contribution	00
Wellwishers	25000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	10,00,000
Amount spent for student welfare	50,000
Amount spent for staff welfare	00

50. Is delegation of authority practiced

Yes
 No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	00
Number of grievances resolved	00

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	05
Number of grievances resolved	05

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved



55. Has the institution conducted any SWOT analysis during the year

- Yes
 No

56. The SWOT analysis was done by internal or by external agency

- Internal
 External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

Good academic experiments
Modern infrastructure

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

Inadequate common facilities
Over crowded classrooms

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

New teaching and learning methods
More scope for assessment

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

Students admission
academic autonomy

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

Quality education

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

NAAC is helpful for the progress of college and faculties



8.

CONCLUDING REMARKS:

Student Council members have teachers specially assigned to support their leadership training in an ongoing manner through the academic year.

Students are encouraged and supported by the teacher members of various committees in building leadership skills.

The governing body members are open to suggestions generated at the college level; they also ensure that the short-term and long-term plans and activities of the college are aligned with the college vision. The principal plays the role of an effective leader by balancing authority and democratic principles in management.


IQAC COORDINATOR

(PROF. B J CHAUDHARI)


PRINCIPAL

(PRIN. R H CHAUDHARI)

Principal,
The K.N.S.B.L. Arts &
Commerce College
Kheralu