

IQAC



Meetings & Resolutions

Year: 2015-16

1st Meeting

Date: 15/06/2015

Minutes of the 1st meeting of the IQAC Committee held at the Principal Office on 18th June, 2015 at 12:40 Under the Chairmanship of the Principal.

The following members were present in the meeting.

- 1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC
- 2) Prof. B.J. Chaudhari – Co-ordinator
- 3) Prof. B.H. Chaudhari
- 4) Prof. K.D. Rathwa
- 5) Prof. D.J. Vaghela
- 6) Prof. K.B. Patel
- 7) Prof. V.M. Parmar
- 8) Prof. S.P. Prajapati
- 9) Mr. Girish Kapadiya
- 10) Shri. Jasmin Devi
- 11) Shri. Mohanbhai Desai



Absent Members:

- 1) Shri. Savajibhai Thakor
- 2) Mr. Haresh Bhrambhatt
- 3) Mr. Hitesh Parmar
- 4) Ms. Riya Patel

The following matters were taken up at the meeting and the resolutions passed.

Resolutions :-

1. To read the proceeding of the last meeting and get approved.
The minutes of the last meeting were read over and confirmed.
2. To discuss and decide about the plan and schedule of the teaching for the year 2015-16.
General as well as department wise time-table was presented before the committee. Faculties teaching plan was also presented over and above. It was

unanimously resolved to recommend the Principal to instruct the concerned Faculty to complete his/her research work before the end of the year.

It was unanimously resolved to recommend the Principal to instruct the concerned faculty.

3. To plan and discuss the Co-Curricular activities of each Department :

To enhance the students as well as the faculty's knowledge the committee discussed to arrange expert lectures, diagnostic test, coaching classes for the competitive examinations, Facilities for the poor boys filling up the forms of competitive examinations.

It was unanimously resolved that at least one expert lecture be organized by each department and at least one state level of national level seminar be arranged by the institution. It was unanimously resolved that diagnostic test in each subject be arranged.

It was unanimously resolved that Coaching classes for the Competitive examinations be Conducted and that Prof. K.D. Rathwa be assigned the responsibility.

It was further unanimously resolved that the students be provided facility to fill up the forms for the competitive examination at a Concessional rates.

4. To evaluate the results of the year 2014-15 :

Semester wise results of the year 2014-15 were put up before the committee. It was decided to award the first. Second and third prize in all Semester. Concern for the weak result in English was expressed.

It was unanimously resolved that the remedial classes in English be organized and that Prof. B.H. Chaudhari should be assigned the responsibility for it.

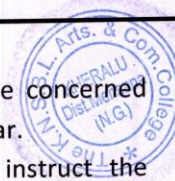
5. To plan and discuss about the Sport, Cultural and Social activities of the college.

Each of the Incharges of the sports, cultural and social activities presented his views regarding the activities and programmes of his respective Committee. They opined that activities should be done and them.

It was unanimously resolved that the notification to arrange the different activities of the each committee be displayed on the notice board by the respective incharge and that the activities of each committee be completed before the end of the year.

It was further unanimously resolved to recommend the incharge of the sports committee to send a proposal to university stating that the institution will host university level sports at our campus.

6. To discuss about requirement of the physical amenities of the college :



After discussion it was resolved that New five Computers will be purchased and Fifty new benches will be purchased from Khadi Gramodhyog Ashram Valam.

7. Any other matter with the permission of the librarian.

Shri. G.M. Kapadiya presented various welfare Schemes for the students. The inchange of the library Committee discussed about the need of the books to enrich the library and the book bank.

It was unanimously resolved that the information regarding the students welfare Schemes of the Colleges and the Government be provided.

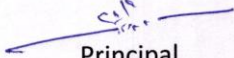
It was further unanimously resolved to recommend the principal to collect a list of books for the book bank and reference books for the general library from the faculties and the library committee.

The meeting concluded with the vote of thanks to the chairman.

Date : 18/06/2015

Place : Kheralu




Principal
PRINCIPAL
THE K. N. S. B. LTD.
ARTS & COMM. COLLEGE
KHERALU.

2nd Meeting

Date: 05/10/2015

Minutes of the 2nd meeting of the IQAC Committee held at the Principal Office on 12th October, 2015 at 1:00 P.M. Under the Chairmanship of the Principal.

The following members were present in the meeting.

- 1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC
- 2) Prof. B.J. Chaudhari – Co-ordinator
- 3) Prof. B.H. Chaudhari
- 4) Prof. K.D. Rathwa
- 5) Prof. D.J. Vaghela
- 6) Prof. K.B. Patel
- 7) Prof. V.M. Parmar
- 8) Prof. S.P. Prajapati
- 9) Shri. Jasmin Devi
- 10) Shri. Mohanbhai Desai
- 11) Shri. Savajibhai Thakor
- 12) Mr. Hitesh Parmar
- 13) Ms. Riya Patel



Absent Members:

- 1) Mr. Haresh Bhrambhatt
- 2) Mr. Girish Kapadiya

The following matters were taken up at the meeting and the resolutions passed.

Resolutions :-

1. To read the Proceeding of the last meeting and get approved
The minutes of the last meeting were read over and confirmed.
2. To evaluate the curricular and Co-Curricular activities of the first term that is up to Sept. 2015 of the year 2015-16 :
The NAAC Co-ordinator read out the full report regarding Curricular and Co-Curricular activities concerned before the end of the first term.

The members were satisfied with the work done in this regard. The committee took note of the use of ICT for Teaching and learning.

It was unanimously resolved to recommend the principal to inform to the heads of the department to make special arrangement for the weak students who have not fared well in the diagnostic tests.

3. To review the work regarding students scholarship :

The Committee was satisfied that the students Scholarship Forms were sent to the Government in time.

4. To review sports, Sapt Dhara and Extension activities :

Prof. B.H. Chaudhari gave the report of the extension activities such as "Tree Plantation", "Traffic awareness", "Cleanliness Programmes".

5. To utilize the IQAC grants received from the UGC.

The chair informed all members that the UGC had allotted Rs.300000/- for set up IQAC and asked what should we do about this grants.

After good discussion it was unanimously resolved that the grants should be utilized for arrangement of workshop on Computer Training for all staff.

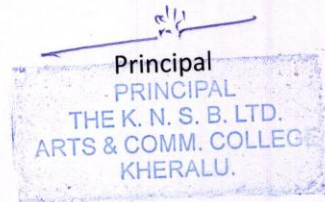
AISHE report was presented before the Committee.

It was unanimously resolved that Prof. B.J. Chaudhari be assigned the responsibility of submitting the AISHE report in time.

The meeting concluded with the Vote of thanks to the chair.

Date : 12/10/2015

Place : Kheralu




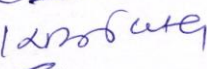




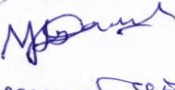
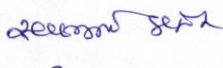

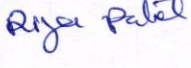


3rd Meeting

Date: 16/12/2015

Minutes of the 3rd meeting of the IQAC Committee held at the Principal Office on 21st December, 2015 at 1:00 P.M. under the Chairmanship of the Principal.

The following members were present in the meeting.

- 1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC
- 2) Prof. B.J. Chaudhari – Co-ordinator 
- 3) Prof. B.H. Chaudhari 
- 4) Prof. K.D. Rathwa 
- 5) Prof. K.B. Patel 
- 6) Prof. V.M. Parmar 
- 7) Prof. S.P. Prajapati 
- 8) Mr. Girish Kapadiya 
- 9) Shri. Jasmin Devi 
- 10) Shri. Mohanbhai Desai 
- 11) Shri. Savajibhai Thakor 
- 12) Mr. Hitesh Parmar 
- 13) Ms. Riya Patel 



Absent Members:

- 1) Prof. D.J. Vaghela
- 2) Mr. Haresh Bhrambhatt

The following matters were taken up at the meeting and the resolutions passed.

Resolutions :-

1. To read the proceeding of the last meeting and get approved :
The minutes of the last meeting were read over and confirmed.
2. To evaluate the curricular and Co-curricular activities that the institution Completed by Dec-2015.

The Committee expressed content as the examination of the First term were Conducted Fairly, Syllabi were completed in time course. All activities of Co-curricular also completed in time.

3. To evaluate the results of the internal examination of the institution. :

The results of the internal examination were taken into consideration. The poor results of the English was the Subject of worry.

It was unanimously resolved that extra classes be arranged for the weak students in English and that Prof. B.H. Chaudhari assigned its responsibility.

4. To evaluate cultural, sports and extension activities completed by the institution.

The committee was happy to take note of the timely completion of the Saptadhara Programme and sports Competition. Further the committee expressed satisfaction that the GoG allotted grant for the Saptadhara Programmes.

It was unanimously resolved that the accounts be maintained and prepared regarding the Saptadhara Programmes before 31st March 2016.

5. To discuss about the planning of the students feedback of the year 2015-16 :

It was unanimously resolved that the librarian Mr. G.M. Kapadiya be assigned the work of taking the feedback regarding faculties and institution from the students.

6. To discuss about the planning of the education tour :

Prof. K.D. Rathwa discussed about the educational tour. He expressed his views on Gujarat-Border (Nadabet).

It was unanimously resolved that the tour to Gujarat-Border(Nadabet) be arranged before the end of the March 2016.

7. Submission of the AISHE Report :

The committee was happy to note that the AISHE report was submitted in time.

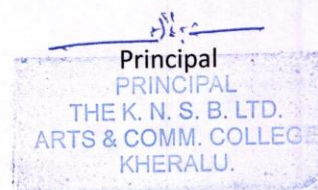
8. Any other matter with the permission of the chair.

None.

The meeting concluded with the permission of the chair.

Date : 21/12/2015

Place : Kheralu

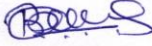


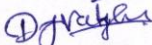
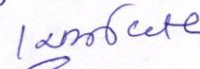








4th Meeting

Date: 16/04/2016

Minutes of the 4th meeting of the IQAC Committee held at the Principal Office on 21st April, 2016 at 12:00 P.M. under the Chairmanship of the Principal.

The following members were present in the meeting.

- 1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC
- 2) Prof. B.J. Chaudhari – Co-Ordinator 
- 3) Prof. B.H. Chaudhari 
- 4) Prof. K.D. Rathwa 
- 5) Prof. D.J. Vaghela 
- 6) Prof. K.B. Patel 
- 7) Prof. V.M. Parmar 
- 8) Prof. S.P. Prajapati 
- 9) Mr. Girish Kapadiya 
- 10) Shri. Jasmin Devi 
- 11) Shri. Mohanbhai Desai 
- 12) Mr. Hitesh Parmar 



Absent members:

- 1) Shri. Savajibhai Thakor
- 2) Mr. Haresh Bhrambhatt
- 3) Ms. Riya Patel

The following matters were taken up at the meeting and the resolutions passed.

Resolutions:-

1. To read the proceeding of the last meeting and get approved :
The minutes of the last meeting were read over and confirmed.
2. To review the work regarding curricula and assignments:
The committee expressed satisfaction on the timely completion of the syllabi in each subjects, assignment collection and internal examinations and their evaluation.

3. To review the cultural, sports and extension activities completed by the institution during the entire year :

The committee expressed satisfaction at the timely completion of the NSS Camp, Sapta Dhara Programmes, Sports and all activities during the year.

4. To evaluate the curricular and Co-curricular activities completed by the institution during the entire year.

The committee expressed satisfaction on timely completion of the curricular and Co-curricular activities

5. To Draft the AQAR report for the year 2015-16 :

The committee discussed about the AQAR report for the year 2015-16.

It was unanimously resolved that Prof. B.J. Chaudhari, Prof. B.H. Chaudhari and Prof. K.D. Rathwa assigned the responsibility of preparing the AQAR report for the year 2015-16.

6. Planning for the feedback :

The committee discussed about the feed-back of faculties, students and the institution as a whole.

It was unanimously resolved that Shri. G.M. Kapadiya be assigned the responsibility to taking and analyzing the feed-back of faculties, students and the institution as a whole.

7. To discuss about the educational tour :

The committee expressed satisfaction as the educational tour was completed in time.

8. To discuss about the prospects of the institution :

The committee discussed about preparing the prospectus for the year 2016-17. It was unanimously resolved that Prof. B.J. Chaudhari, Prof. B.H. Chaudhari, Prof. K.D. Rathwa and Prof. V.M. Parmar be assigned the work of preparing the prospectus of the institution for the year 2016-17.

9. Any other matter with the permission of the chair.

The committee expressed satisfaction over the purchase books worth Rs. One lakh. The committee discussed about the different scheme of UGC.

It was unanimously resolved that Prof. B.J. Chaudhari be assigned to study different schemes of UGC and prepare a proposal for the Scheme that is useful for the institution.

The meeting concluded with the vote of thanks to the chair.

Date : 21/04/2016

Place : Kheralu

