# IQAC Meeting & Resolution Year: 2014-15

# 1st Meeting

Date: 16/06/2014

The meeting of the IQAC of The KNSBL Arts & Commerce College, Kheralu was held in 23<sup>rd</sup> June 2014 at 9.30 AM in Principal's chamber to discuss the agenda given them.

The following members were present in the meeting.

1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC

2) Prof. B.J. Chaudhari – Co-Ordinator

3) Prof. B.H. Chaudhari

4) Prof. K.D. Rathwa

5) Prof. D.J. Vaghela Davaghler

6) Prof. K.B. Patel | xy

7) Prof. V.M. Parmar

8) Prof. S.P. Prajapati

9) Mr. Girish Kapadiya (

10) Shri Jasmin Devi 5 fmin Div

11) Shri Savajibhai Thakor seengan seen

12) Mr. Haresh Bhrambhatt H.B. R.

13) Ms. Riya Patel Q. S. Patel

# Absent Members:

- 1) Shri Mohanbhai Desai
- 2) Mr. Pradip Rajput

The meeting was presided by Prin. R.H. Chaudhari, while welcoming the members of IQAC of the Academic year 2014-15. Prin. R.H. Chaudhari, the chairman appraised the members of the IQAC for their kind Co-Operation during last year.

# **Proceedings:-**

After detailed discussion to sustain and enhance the quality of education and other activities, the following decisions were taken unanimously.

### Resolutions:-

- The report of the NAAC peer team read by the chair and taken decision that the observation and recommendation of the peer team will be implemented this year and all necessary action will be taken during the academic year.
- 2. It is decided that Prof. B.F. Desai already retired on 14/06/2014. But college will call him to bid farewell in next college level function in the presence of students and management authorities.
- 3. To implement all plans and to impart quality education, it is necessary that students attend their lectures regularly, so it was resolved that attendance be taken regularly in all classes.
- 4. It is to be observed that quality is enhanced at all levels in all curricular, Cocurricular and extra-curricular activities.
- 5. Classroom teaching be observed personally by the head of the institution and also by CCTV footage.
- 6. To enhance the quality of the teaching, expert lectures be organized by each department during the academic year.
- 7. A university lectures series also must be organized during the year.
- A number and services of career counseling be increased. Students be informed regarding job opportunities information regarding competitive examination of various government department be given by the career guidance cell.
- 9. Training course like "Youth Co-operative Training" be organized and maximum number of students be involved.
- 10.A lecture be organized on "Mental Health and peace" for valve base education and for this Bhrahma Kumaries's sisters be invited during the year.
- 11.All necessary instruments and benches and furniture be purchased.
- 12.To arrange cultural programs, Independence Day, Republic day and Kite Festival (14<sup>th</sup> January).
- 13.To promote sports activities, it is decided that inter class tournaments will be organized and inform management to be filled the post of physical director by inviting visiting faculty.

The meeting was ended with the vote for thanks.

Date: 23/06/2014

Place: Kheralu

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Principal Principal The K.N.S.E.L.Arts & Commerce College Kheralu

# 2<sup>nd</sup> Meeting



Date: 04/09/2014

2<sup>nd</sup> meeting of IQAC of The KNSBL Arts & Commerce College, Kheralu was held in 9<sup>th</sup> September 2014 at 10.00 AM in Principal's chamber.

The following members were present in the meeting.

1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC

2) Prof. B.J. Chaudhari – Co-Ordinator

3) Prof. B.H. Chaudhari

4) Prof. K.D. Rathwa

5) Prof. D.J. Vaghela

7) Prof. V.M. Parmar

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6) Prof. K.B. Patel | Land at

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8) Prof. S.P. Prajapati

9) Shri Jasmin Devi

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10) Shri Mohanbhai Desai

11) Mr. Haresh Bhrambhatt H B Am

12) Mr. Pradip Rajput P. Ray Rut

13) Ms. Riya Patel R. S. Palel

### **Absent Members:**

- 1) Mr.Girish Kapadiya
- 2) Shri Savajibhai Thakor

Prin. R.H. Chaudhari presided over the chairman's seat and following proceedings were made after discussion by all members. Minutes of 23<sup>rd</sup> June 2014 were realland confirmed.

### **Resolutions:-**

- 1. Before the internal examination, seminars and class-presentations be completed. Assignments be given to the slow-learners.
- 2. Before the internal examinations, class seminars, presentations, group discussion be arranged.

- 3. Debates, Elocutions competitions be held.
- 4. Assignments be assigned.
- 5. As per the recommendation of Peer Team Report. It is hereby resolved that college level research committee will be set up to promote research among teachers. Prof. B.H. Chaudhari will be the chairman of the said committee and other members will be selected by the chairman.
- 6. Planning of internal examination be done proper so that no students can do any malpractice during exams. Students who cannot appear for exams for some genuine reasons should be allowed to appear in extra test. Extra test should be arranged for students' convenience.
- 7. Observation be done constantly with the help of supervision and CCTV camera.
- 8. Programmes of women empowerment be arranged and more girl students be benefited by it.
- To organize a residential camp of N.S.S. a village should be adopted and cleanliness move, environment awareness, new programme on removal of superstitions and agriculture guidance programmes be arranged.
- 10.N.C.C. parades be arranged regularly.
- 11.On "Bhadrapadi Poornima" seva camp (Service Camp for pedestrians) be arranged by NCC and NSS.

The meeting was ended with the vote for thanks.

Date: 09/09/2014

Place: Kheralu

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# 3<sup>rd</sup> Meeting



Date: 15/11/2014

3<sup>rd</sup> meeting of IQAC of The KNSBL Arts & Commerce College, Kheralu was organized on 21<sup>st</sup> November 2014 at 10.00 AM in the Principal's chamber.

The following members were present in the meeting.

- 1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC
- 2) Prof. B.J. Chaudhari Co-Ordinator
- 3) Prof. B.H. Chaudhari
- 4) Prof. K.D. Rathwa
- 5) Prof. K.B. Patel
- 6) Prof. V.M. Parmar
- 7) Prof. S.P. Prajapati
- 8) Mr. Girish Kapadiya (
- 9) Shri. Jasmin Devi Amin Sha
- 10) Shri. Mohanbhai Desai Mohanbhai Desai
- 11) Shri. Savajibhai Thakor Deenon & Ste
- 12) Mr. Haresh Bhrambhatt H.B. Am
- 13) Mr. Pradip Rajput P. Region

### **Absent Members:**

- 1) Prof.D J Vaghela
- 2) Miss Riya Patel

The chairman of IQAC Prin. R.H.Chaudhari welcome all the members. After discussions the following decisions were taken. Minutes of 26 Sept. 2014 were read and confirmed.

### **Resolutions:-**

1. Make and academic planning of the ensuring semester.

- 2. Academic planning and calendar should be done properly as the IInd semester is short. It consumes time in examinations, Assessment and other cultural activities and competitions.
- 3. Students should be encouraged to take part in all competitions at youth festival.
- 4. Programmes for women safety and security be specially arranged.
- 5. Under women cell "Karate Training" camp and "Rifle Training" camp be arranged for girl students.
- 6. Lecturers for women's gender sensitization and awareness be arranged.

  Beautician Training course be arranged.
- 7. Students have become career oriented. Hence to shape their career and to guide them for competitive examinations, Lectures and training should be arranged for final year and PG students.
- 8. To arrange lecturer regarding agriculture by experts.
- 9. Planning for annual day functions and prize distribution programmes be made. Quality books and trophies should be given to students.
- 10. Faculty who have not completed their minor research project be informed to complete their project.
- 11. Faculty be encouraged and allowed to attend the programmes for faculty development. Duty leave and transportation allowance be given accordingly.

The meeting was ended with vote of thanks.

Date: 21/11/2014

Place: Kheralu

Principal Principal Principal The K.N.S.D.L.Arts & Commerce College Kheralu

### 4th Meeting



Date: 16/04/2015

The fourth IQAC meeting was held at The KNSBL Arts & Commerce College, Kheralu on 24<sup>th</sup> April 2015 at 10.00 AM in the Principal's chamber.

The following members were present in the meeting.

1) Prin. R.H. Chaudhari, Principal & Chairman of IQAC

2) Prof. B.J. Chaudhari – Co-Ordinator

3) Prof. B.H. Chaudhari

4) Prof. K.D. Rathwa

5) Prof. K.B. Patel

6) Prof. V.M. Parmar

7) Prof. S.P. Prajapati

8) Mr. Girish Kapadiya Cul

9) Shri. Jasmin Devi strain she 10) Shri. Mohanbhai Desai

11) Mr. Haresh Bhrambhatt & B Our

12) Mr. Pradip Rajput P. RayPut

13) Ms. Riya Patel R. S. Pottet

# Absent Members:

- 1) Prof. D J Vaghela
- 2) Shri Savajibhai Thakor

Prin. R.H. Chudhari chaired the session after discussion following resolutions were made. Minutes of previous meeting were read and confirmed.

# Resolutions:-

 Academic, extra-curricular and administrative Planning for the next academic year be done. It should be seen that quality in teaching as well as in all programmes be increased.

- 2. To establish a new placement call and a cell for Entrepreneurship.
- 3. Alumni Association and parent's Meeting be arranged. Efforts should be made to include more alumni and parents. To encourage them for taking interest in student support activity.
- 4. To take feedback from students. Alumni, Parents and other stakeholders.
- 5. To arrange for campus placement. Efforts should be made to establish linkages and invite industrialists for placement.
- 6. A cell be establish for the preparation of competitive Examination.
- 7. Make Library fully automatized.
- 8. To encourage alumni to collect fund for students support activities. The meeting was ended with the vote for thanks.

Date: 24/04/2015

Place: Kheralu

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